

राजभाषा का प्रकाश - बैंक का विकास



- p) Bank reserves the right to call for report from the existing clients of the applicant, if required.

DOCUMENTS TO BE SUBMITTED:

- The list of similar work executed in last seven years in Bank's / Govt. Departments / Public Sector Organizations / Reputed private Sector Organizations along with completion certificates / Purchase Order / Work Order mentioning therein the details of work value & date of completion. (as per Annexure-I & II).
- Photocopy of required documents in support of Eligibility Criteria.
- The documents should be provided strictly in line with 'Eligibility Criteria'. Submission of undesirable documents should be avoided.
- Copies of PAN card, GST registration certificate, Trade Licence and any other registration certificates/licences, as may be necessary, as per Rules of local Statutory Authorities.
- Audited account and Balance Sheet for last three years for financial category under 'B & above'.
- Name and Address of Bankers with solvency certificate (for category - 'C').
- Key personnel employed (as per annexure - IV) for all category.
- Duly filled up integrity pact on stamp paper as per banks format as per **Annexure-VIII** along with bid



सामान्य प्रशासन विभाग, अंचल कार्यालय
सैनिक बाज़ार राँची, मेन रोड, - 834001.
दूरभाष Telephone: 0651-2330845

General Administration Department, Zonal Office
Sainik Bazar, Main Road, Ranchi - 834001
ई-मेल E-mail: zo.ranchi@cobank.co.in ; zoranchi.gad@ucobank.co.in

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Annexure-I

TENDER APPLICATION (ON LETTER HEAD)

Description: APPLICATION FOR EMPANELMENT OF UNDER
FINANCIAL CATEGORY.....

To
The DGM & Zonal Head
Zonal Office, Ranchi,
Sainik Market, Main Road, Ranchi, and Jharkhand-834001

Dear Sir,

This is in response to your tender no dated

Having examined the Tender document, we hereby submit all the necessary information and relevant documents for empanelment as.....under financial category.....

It is certified that the information furnished in this document is authentic. We hereby authorize UCO Bank to make independent enquiries to verify the information furnished by us.

We understand that Bank reserves the right to reject any or all applications without assigning any reason thereof.

Date:

Signatures with seal/capacity

Encl.: 1) Schedules duly filled in the prescribed form.

- 2) Tender cost (non-refundable) in the form of Demand Draft for Rs.1000.00 (Rs. One thousand only) favouring UCO Bank, payable at Ranchi.
- 3)
- 4)

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ANNEXURE-II

DETAILS OF ORGANISATION GENERAL INFORMATION:

Trade.....

Financial Category.....

1. Name of Company / Firm:
2. Registered Address of the Company with Telephone
No., FAX & E-mail ID:
3. Address of the company in Ranchi with Telephone
No., FAX & E-mail ID:
4. Year of Establishment:
5. Status of the Company (whether Proprietary /
private Ltd. / Public Limited/Co-operative Society /
Public Sector / Autonomous body / Govt.
Department):
6. Name of the Proprietor / Directors / Partners
/ Controlling body:

- i)
- ii)
- iii)

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7. a) Name and Address of Bankers:
(Applicable for category A,B ,C,D)

i)
ii)
iii)
iv)

b) Enclose Solvency certificate from at least one Banker in a sealed envelope marked confidential. **(Applicable for category C & above)**

8. GST no.

9. Whether an assessee of Income Tax. If so,
please mention the Permanent Account
Number:

10. For the Trade of Electrical Work & Electrical Maintenance Work:

- i) Electrical License No. and validity:
ii) Name of Issuing Authority: (Furnish
photocopy of license)
iii) Name of the license holder and
in what capacity the license holder
is engaged with the company:



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applicable laws, regulations, notifications guidelines and also from the environmental damages, if any, which may occur during the contract period.

- 2) We shall, during the contract period, ensure that all the permissions, authorizations, consents are obtained from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.
- 3) Our obligations herein are independent, irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of the BANK or Indemnifier or any other circumstance whatsoever which might otherwise constitute a discharge or defence of an indemnifier.
- 4) In case we fail to pay the losses, damages and expenses as claimed and demanded by the Bank, Bank shall be entitled to recover the amount by invoking Performance Bank Guarantee furnished by us.
- 5) This Letter of Undertaking & Indemnity shall survive the Agreement entered into between the Bank and us.

Dated, this.....day of..... 20

(Signature of the Authorized Signatory along with the seal of the Company)

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ANNEXURE-III

DETAILED PARTICULARS FOR THE WORKS DONE IN PAST FIVE YEARS:

Sr. No.	Name of work/Project with address	Short description of work executed	Name & address of owner	Value of work executed	Stipulated time of completion	Actual time of completion

(Furnish photocopies of credentials)



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ANNEXURE - IV

KEY PERSONNEL EMPLOYED

Sr. No.	Name	Designation	Qualification	Experience	Years with the firm	Any other



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ANNEXURE - V

OTHER RELEVANT INFORMATION

Work Force:-

Sr. No.	Work force	No.	Any other	Years with the Firm
1	Masons			
2	Carpenters			
3	Mechanics			
4	Electricians			
5	Mate/helpers			
6	Others			



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ANNEXURE-VI
WORKSHOP/LOCAL OFFICE FACILITIES

Sr. No.	Location/Address	Type of Premises (Owned/Rented)	Type of facilities (Office/Work Shop/Store)



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